

Invoice Requirements

UK

Any invoices submitted for the Chick-fil-A (UK) Ltd. entity must include the following:

Must be billed to:

Chick-fil-A (UK) Ltd.
Attn: Staff Contact
12 New Fetter Lane
London, EC4A 1JP,
UK

Non-invoice correspondence:

Chick-fil-A (UK) Ltd.
12 New Fetter Lane
London, EC4A 1JP, UK

Invoices are required to have the following information:

- Chick-fil-A Staff Contact Name
- Supplier Name & Address
- Company Number
- Unique invoice number
- Invoice date
- Detailed description of goods received, or services performed. Services must be separately stated from goods.
- Invoice amount & currency type to be remitted
- Payment terms that match the contract
- Payment Remit-to address
- Delivery address for the goods or location where services were performed (if different from 5200 Buffington Road)
- ★ Valid invoice coding or purchase order number

★ Check with your Staff Contact for this information

Note: Chick-fil-A (UK) Ltd. is a United Kingdom entity and is subject to applicable UK taxes (VAT). Chick-fil-A (UK) Ltd's UK VAT registration number is 336 9334 81.



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Tax Compliance

Value Added Tax (VAT)

Value-Added Tax (VAT) is a tax that is applied to the sales of goods and services. In the UK, businesses can claim credits for VAT paid. This recoverable treatment contrasts with sales tax in the US which is treated as a non-recoverable expense. To claim the credit, proper invoice documentation is required. Please refer to the invoice requirements above to ensure these requirements are met.

